



CPMC Executive Board Meeting Minutes
June 3, 2020

2019-2020 Board Members

Dave Williams – President

Jen Kline – VP1

Dawn Wiggins – VP2

Liz Muirhead – Corresponding Secretary

Ann Ciliberto – Recording Secretary

Dave Williams – Treasurer

Denise Williams – Assistant Treasurer

THIS MEETING WAS CONDUCTED VIA ZOOM BECAUSE THE SCHOOL WAS CLOSED BY ORDER OF GOVERNOR WOLF.

Present: Dave Williams, Jen Kline, Denise Williams, Liz Muirhead, Andrea Main and Dawn Wiggins

1. Minutes from our May meeting were approved.
2. Finances: Denise reported that there is \$17,088.00 in checking, \$499.00 in savings, \$25,128.00 in the money market, and \$1367.00 in PayPal for a total of \$44,082.00.
 - Our primary income last month was \$1250 donation from Whole foods.
 - Our expenses last month were primarily Tech Payments, Reimbursement for fundraisers, Monthly Fee for Internet.
 - We are still above budget, but getting closer no expenses, but no income either. Expect to finish near even with actual and budget.
3. Budget: Dave shared 2020/2021 Budget, Draft 1 file. Reviewed changes from this year to next year. Made decisions due to Covid 19 and trimmed budget accordingly.
4. Fundraising:
 - Bingo: Jenn Tentatively August 16th
 - 12 people requested refunds sitting at \$1330 income for tickets, \$1700 in expenses.
 - waiting on 2 vendors to respond on expired raffles.
 - We need to discuss if August 16th is best or push to Spring next meeting
 - Krispy Kreme: Denise Company is not doing fundraisers until they have full restaurant use. Working on refunds or donation waiting for a few Meistersingers students contact information. But all others have been contacted to respond how they want to proceed. Must respond by email to Treasurer email.

5. Summer Band Camp: Need to start planning for “Meet & Greet” and Band Camp Picnic. Not sure what is happening, but will need to start planning, will ask someone to take lead for Band camp Picnic at the General Meeting.
6. Chaperones/Pit Crew: who will be taking the lead as Head Chaperone and anyone interested in Pit Crew Lead. Will be brought up at the General Meeting
8. Smoke Signal: Liz asking for content for smoke signal to go out next week.
 - Congratulations to the seniors and thank you for your participation *With Picture from Senior night.
 - Add about: Krispy Kreme refund or donation, Bingo tickets still available
 - General announcement: Waiting for info, but planning for fall program etc.

Discussions for next meeting: Wed, July 1st 6:30 pm

- Bingo – August 16th or push to Spring
- Band Camp – Meet and Greet, Picnic – Need to find someone
- Head Chaperone/Pit Crew – who will be taking the lead
- Smoke Signal – ongoing communication