



CPMC Executive Board Meeting Minutes
September 2, 2020

2019-2020 Board Members

Dave Williams – President
Jen Kline – VP1
Dawn Wiggins – VP2

Denise Williams – Treasurer
Liz Muirhead – Corresponding Secretary
Andrea Main – Recording Secretary

THIS MEETING WAS CONDUCTED VIA ZOOM BECAUSE THE SCHOOL WAS CLOSED BY ORDER OF GOVERNOR WOLF.

Present: Dave Williams, Denise Williams, Jen Kline, Dawn Wiggins, Liz Muirhead, and Andrea Main

1. Minutes from our August meeting were approved.
2. Finances: Denise reported that there is \$11,806.00 in checking, \$499.00 in savings, \$25,144.00 in the money market, and \$1100.00 in PayPal for a total of \$38,546.00.
 - Payments to come: Band Dues for competitions, Guard uniforms, Tech Payments.
3. Photo Make-up – Ro is coming again – Sept 16th for Makeups at 5pm. Taking all Seniors, Group Senior Picture, and any new student or anyone who missed 1st one.
4. Dinkles/Gloves/Jazz Shoes (Denise) –Store will be closing soon. Sept 9th will be the last call for School Store. Will need to post in Smoke signal and Facebook.
5. Tech Insurance Update (Denise) – In Progress; Jimmy waiting for COL, still waiting for Alexa. Will talk to Mr. Hughes about reminding them.
6. Meistersingers new leader (Denise) – Meistersingers is happening, Need someone to help run entails: Arrange robes dry cleaning (Picked up and dropped off), order poinsettias, order roses from Coatesville Flower Shop. Dinner, cookies and water to give out at intermission, grab and set up candy grams table. Fruit Fundraiser and CPMC Assists the night of event for cash boxes, and candygrams, accept square. *Not sure if virtual or live.
7. Fundraising: (Jenn) Hard to find fundraisers
 - Script – Gift Cards fill out order form, turn in or order online and we get %
 - Discount Cards
 - Raffle/Game of chance - Pending
8. Band Packets – need to be turned in. Denise is giving Mim a list to track down.
9. Communications:
 - Smoke Signal – (Liz) Need calendar updated, really needs thoughts for what we need to post. Anything and everything we are doing.
 - Facebook – Send out notification will be updating on Facebook by 9/15 by the Current Band Roster. If you haven't turned in band packet you may be deleted, and you need to reapply.
10. Clearances (Dawn) – clearances were reviewed and who needed to renew their clearances.

Next meeting: Wed, Oct. 7th 6:30 pm